



FALL BY-ELECTIONS 2025

NOMINATION PACKAGE FOR
BOARD OF GOVERNORS REPRESENTATIVE
STUDENT LIFE VICE PRESIDENT
EXTERNAL VICE PRESIDENT

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IMPORTANT DATES

Monday September 29	Nominations open
Friday October 10	Nominations close at 7pm
Saturday October 11*	All-candidates meeting, on Zoom, time TBD based on availability
Monday October 12	Campaigning starts
Wednesday October 15*	Candidate speeches, in Wardroom, at 5:30pm
Friday October 17	Campaigning ends at 11:59pm
Monday October 20	First day of voting
Friday October 24	Last day of voting
Friday October 24	Election results, 10pm

*alternate options available if time/date conflicts with candidate availability

Forms to be Completed and Returned

1. Official Nomination Form (3 pages)
Submit by Friday October 10 at 7pm
2. Material List
Submit by Friday October 17 at 11:59pm

**ALL FORMS MUST BE SUBMITTED TO CRO OLIVIA COLWELL.
FORMS MAY ONLY BE SUBMITTED ONLINE VIA EMAIL**

CONTACT INFORMATION

All questions and concerns can be directed to:

Olivia Colwell
Chief Returning Officer
cro@ksu.ca

Additional elections information, as well as the full King's Students' Union Elections Procedure and Bylaws, can be found online at ksu.ca and in print in the KSU office.

Appeals may be made in writing to the Chair of the Union, at chair@ksu.ca.

OFFICIAL ELECTION RULES AND GUIDELINES

These rules and guidelines are set out in accordance with those specified in Appendix A of the Bylaws of the King's Students' Union. **Read these rules carefully, and keep them for future reference.** *Failure to comply with these rules may result in disqualification from the election.*

Voting for the following King's Students' Union positions will take place on Monday, October 7 and Friday, October 11.

Board of Governors Representative
Student Life Vice President
External Vice President

All candidates must be current students at the University of King's College (KSU Bylaws §2.2.g).

Nominations will open on **Monday September 29th**, and will remain open until **Friday October 10th, at 7pm**.

The Campaign Materials List (Online Materials List) must be submitted to the Chief Returning Officer by **Friday October 17th, at 11:59pm**.

An all-candidates meeting will be held on **Saturday October 11th** (time TBD based on candidate availability, CRO will send out an availability form) via Zoom (link will be emailed to each candidate). This is a MANDATORY meeting and if a candidate is unable to attend they must email the Chief Returning Officer as soon as possible to set up an alternate meeting time. This meeting is set to allow all candidates to meet and discuss relevant election procedures. **Candidates may not begin campaigning until they attend the candidates meeting.**

In addition to attending the candidates meeting, candidates may begin campaigning upon submission of their completed nomination form. Forms must be submitted to the Chief Returning Officer by email (cro@ksu.ca).

All candidates must send their forms DIRECTLY to the source and cannot submit forms in person. Candidates are responsible for ensuring that their nomination forms have been properly received by the close of nominations.

Third-party campaigns on behalf of nominated candidates are prohibited. Candidates may not request or encourage third-party campaigning on their behalf. (KSU Elections Procedure, A.7)

Candidates are prohibited from using paper of the same colour as King's security bulletins (orange) for their campaign.

Speeches and Q&A will take place on **Wednesday October 15, 2025 at 5:30pm (date and time subject to change)**. Candidates must indicate on the Official Nomination Form whether this time is suitable for them.

All campaigning must cease by **11:59pm on Friday October 17, 2025** (KSU Elections Procedure, A.9). This includes the presence of posters in public places, the existence of any online materials (including pages, groups, posts and comments on Facebook, live Twitter accounts or any other social media platforms).

Candidates will spend **no more than twenty-five dollars** (\$25.00) on their campaign. Each candidate will provide a detailed expense report to the Chief Returning Officer, regardless of the amount that they spent, by the close of open and obvious campaigning (October 17th, 2025). (KSU Elections Procedure, A.17, A.18)

Candidates will be given access to the KSU photocopier to make no more than 75 posters. These photocopies will not be included in their expense report. Candidates will be responsible for listing the number of copies made, and the date that they were made, on the sheet provided in the KSU office. (KSU Elections Procedure, A.19)

If any candidate breaks any of the rules laid out in the KSU Elections Procedure, the Elections Committee will hold an immediate vote on strikes and penalties. The Elections Committee will award strikes to any candidate found to be in breach of these Election Procedures. Notice of all strikes will be posted near the polling station and on Union social media pages immediately after they are awarded. Candidates will be further notified of all strikes awarded to them by email.

Candidates who receive three (3) strikes will immediately be disqualified. Strikes will be awarded on the following basis:

- i. One (1) strike will be awarded as a result of minimal or accidental breaches of Election Procedures. This may include but is not limited to single posters or online posts left up past the campaign deadline.
- ii. Two (2) strikes will be awarded for severe or purposeful breaches of Election Procedures. This may include but is not limited to multiple or large numbers of posters or online posts left up past the campaign deadline or failure to attend the candidate's meeting.
- iii. Three (3) strikes will be awarded for malicious or ethical breaches of Election Procedures. This may include but is not limited to failing to rectify prior violations, attempts to tamper with the electoral system, or bribery (KSU Elections Procedure, A. 20).

The Elections Committee will solicit campaign platforms of roughly 300 words from each candidate, to be posted at the polls (KSU Elections Procedure, A. 24). Candidates submitting platforms must do so by email, to the Chief Returning Officer (cro@ksu.ca) by **Wednesday, October 15, 2025 at 11:59pm**. This time is non-negotiable.

Votes will not be counted unless the total number of ballots meets or exceeds 20% of the eligible voters for a given constituency (KSU Elections Procedure, A.28).

Candidates have the right to appoint a scrutineer who will be present at the count. The scrutineer shall not be a candidate in the election. Candidates wishing to appoint a scrutineer must indicate their choice to the Chief Returning Officer **before the close of voting** (KSU Elections Procedure, A.38).

Candidates may appeal the results of a disqualification vote of the Elections Committee. Appeals must be made to the Chair of the Union, in writing, within 24 hours of the notice of disqualification or the release of unofficial election results. The Chair shall rule within 48 hours, and their decision is final (KSU Elections Procedure, A.46).

Elections will be held from **Monday October 20 to Friday October 24, 2025** via ballot.

GUIDELINES CONCERNING ONLINE CAMPAIGN MATERIALS

“Online campaign materials” includes, but is not limited to: websites, **Facebook pages and groups, Facebook posts and comments, tweets and active Twitter accounts**, blog posts, and other posts, comments, profiles, groups, or pages on other social media platforms or websites (KSU Elections Procedure, A.10).

Candidates must compile a list of online materials such as those laid out above, endeavouring to provide as exact a reference as possible to the location and nature of the material. This may include, when applicable, the web address or URL of the material, the date and time of posting, and the location of the material (for example, the name and URL of the Facebook group in which a post was made) (KSU Elections Procedure, A.11).

A LACK OF FULL UNDERSTANDING OF THE FUNCTIONING OF WEBSITES AND SOCIAL MEDIA PLATFORMS WILL NOT BE ACCEPTED AS A VALID EXCUSE FOR BREACHING ANY OF THE RULES LAID OUT IN THESE PROCEDURES.

Candidates are expected to be proficient with any tools and websites that they use; they are also encouraged to explore their options, and practice any procedures that they are not familiar with, well in advance of the campaigning deadline.

After the close of campaigning, candidates may use personal social media (Facebook, Twitter, etc.) to promote voting in general, but **may not reference their own campaign in any way.**

Any violation of these guidelines shall be considered a breach of Section A.10 of the KSU Elections Procedure and may result in disqualification.

Tips from Elections Committee:

- It is your responsibility as a candidate to be aware of any restrictions on deleting accounts or material, and to make sure beforehand that you can delete everything that you post.
- Twitter accounts can be deactivated – once deactivated, they are no longer visible to the public. This is an acceptable removal of campaign material.
- Facebook groups cannot be deleted unless all members are removed from the group. As an admin of a group, you have the power to individually remove each member and then delete the group. Facebook group URLs that contain any reference to a campaign must be removed or changed.
- Make sure any Instagram accounts and comments made are deleted.
- If you're not sure about posting something, ask the Elections Committee! Check with us first to make sure that your campaign will stay within these Guidelines.



FALL BY-ELECTION 2025
OFFICIAL NOMINATION FORM

PART 1 – CANDIDATE INFORMATION

Name, **exactly** as you wish for it to appear on the ballot:

Position solicited:

Email:

Phone number (must be a cell phone):

PART 2 – DECLARATION OF CANDIDATE CONSENTING TO NOMINATION

I, the undersigned, nominee in these nomination papers, do solemnly affirm that:

1. Having a full understanding of the duties and obligations incumbent upon my solicited position, I consent to the nomination;
2. I am eligible as a candidate for the position I have solicited;
3. Part 1 of this form shows exactly how I wish my name to be spelled on the ballot paper.

Signature of nominated candidate

Student number

Date

PART 3 – CANDIDATE DECLARATION REGARDING ELECTION RULES

<i>Name:</i>

I have read the KSU Elections Procedure in its entirety.

I have read all the information provided by the Chief Returning Officer, including the guidelines for online material.

I understand that ALL print publicity materials used in my campaign must be removed by 11:59pm on Friday October 17, 2025.

I understand that ALL electronic campaign materials must be deleted by 11:59pm on Friday October 17, 2025.

I understand that all election-related materials used by myself are my responsibility.

I understand that I can be disqualified if my budget is not in on time and/or if I overspend on my budget limit.

I understand that I can be disqualified if any of my election-related material that was not reported missing on my poster list is found up after 11:59pm on Friday October 17, 2025.

I have received the list of deadlines associated with the campaign period.

I have read and understood the Elections Committee Guidelines Concerning Online Campaign Materials, and I also understand that I can be disqualified if these guidelines are breached.

I understand that I must attend the candidates meeting on Saturday September 28, 202 or must schedule a separate meeting with the CRO.

I AM / AM NOT available on Saturday October 11, 2025 (time TBD) for the candidates meeting (highlight I AM or I AM NOT)

I AM/ AM NOT available on Wednesday October 15, 2025 at 5:30 PM for candidates' speeches in the Wardroom (highlight I AM or I AM NOT).

Signature of nominated candidate

Student number

Date

PART 4 – ELECTOR NOMINATIONS

We, the undersigned students of the University of King's College, do hereby nominate our fellow

King's student, _____, for the position of

_____ of the King's Students' Union.

	Name of Elector	Student number (B00*****)	Signature
1			
2			
3			
4			
5			
6			
7			
8			
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10			
11			
12			
13			
14			
15			

CAMPAIGN MATERIALS LIST – POSTERS

This sheet must be submitted to the CRO by 11:59pm on Friday October 17, 2025.

Name:

Total number of posters printed:

Please be detailed in your descriptions – it reduces the risk of disqualification!

You may add more sheets as necessary to list the locations of all posters.

Number	Poster location	Status
ex: 22	bulletin board to the right of the Wardroom doors	taken down
ex: 37	bulletin board beside Alex Hall front desk	missing!

CAMPAIGN MATERIALS LIST – ONLINE MATERIALS**This sheet must be submitted to the CRO by 11:59pm on Friday October 17, 2025.***Name:***Please be detailed in your descriptions – it reduces the risk of disqualification!**

You may add more sheets as necessary to list the locations of all online materials.

Material / item	Location	URL	Notes
ex: Facebook Post	University of King's College Class of 2025 (private group)	https://www.facebook.com/groups/2621900224762692/posts/3124051677880875/?_cft__[0]=AZWaP0jZjbKkM9XP6NHEh8k2HXqyq2gRIgR7rH7dqiSnG42rJgTZZ-0vHpb_gLS8lhvahfBMR2URHByq_af9SX0PvwTcFlZmWnZ6IdF4Qu75qvQH9EsOs3rFCFCW-TGtKmihXghQCqD1N7xrqSo8chZ-&tn=%2CO%2CP-R	Posted February 8th, 1:08pm-Deleted
